



clients technical deliver teamwork vision

## Opportunity

We are a dynamic fast paced tax accounting practice experiencing rapid growth and looking for driven individuals to be part of the team, helping us deliver world class proactive client service.

Based in London, we give ambitious individuals the opportunity to gain US and UK tax experience from industry experts and from a varied, diverse client base.

We believe in and provide a supportive culture for personal development and encourage individuals to develop their technical skills through formal training and client experience, their communication skills through coach-led collaborative workshops and a platform to build their own industry networks. Career progression is encouraged, clear and achievable in our firm.

Roles will be based in the London, UK office but there are also opportunities to work with the teams in our Zurich and Geneva offices.





## Tax Associate

### Key Responsibilities

- Prepares basic tax returns and works with Senior Associates and Managers to learn to prepare more complex returns
- Gathers data for correspondence to clients and tax authorities
- Uses initiative to learn technical solutions and deliverables for clients
- Learns workpaper documentation
- Manages time well and understands budgets
- Becomes proficient in the company's software tools
- Attends client meetings with senior members of the team
- Attends industry events with senior members of the team

### Requirements

- 1-2 years US and UK (dual handler) individual tax experience; or US only individual tax experience; or US corporate tax experience with a Big 4 or boutique firm serving international clients
- A US CPA or Enrolled Agent, or studying to be a US CPA, Enrolled Agent or ATT
- Solid interpersonal and communication skills
- Organised and works well under pressure
- Ability to work in the UK
- Fluent written and spoken English. Other languages a plus.

we are passionate about our clients  we value technical excellence  we deliver on our commitments   
 we respect and collaborate with each other through teamwork  we embrace the vision 

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## Package

We offer a highly competitive remuneration package, including a discretionary bonus structure, private medical insurance, company pension plan, life assurance, etc. Please contact us for further details.





## Company Profile

US Tax & Financial Services provides tax advice, planning, and compliance services for individuals, partnerships, corporations, trusts and estates, subject to the US tax system, wherever they may live or operate in the world.

A well-established firm, we have offices in London, Zurich and Geneva with clients in more than 30 countries. Our strong, multilingual team of US tax accountants, UK tax accountants and US attorneys bring together expertise from the Big 4 accounting firms and Fortune 500 companies.

## Contact Information

- Peter Redman, Operations Controller
- [recruit@ustaxfs.com](mailto:recruit@ustaxfs.com)
- 020 7357 8220
- [www.ustaxfs.com](http://www.ustaxfs.com)

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